

THE SOUTH CAROLINA SOCIETY for RESPIRATORY CARE
52nd Annual Conference, September 5th – 8th, 2023
VENDOR INFORMATION

The conference will be held at the Hilton Myrtle Beach Resort located at 10000 Beach Club Dr. Myrtle Beach on September 5-8, 2023. **The Exhibit Hall will be open for the decision makers on Wednesday September 6, 2023 from 5:00-6:30 pm. The general vendor session will be Thursday September 7, 2023 12:45-3:45.** The exhibit hall will be available for set up by **12 pm** on Wednesday. Lunch will be available for vendors on Thursday at **12:15pm**. The exhibits will be timed with a luncheon in the Exhibit Hall. Online Registration is now available, please visit: [2023 SCSRC Conference - Exhibitor Registration](#)

BOOTH INFORMATION

All booths are 8' X 10' and include a table, skirt, general lighting, and security. Companies can register representatives, which includes registration to all educational sessions and social functions. Each tier has a specified number of registrations included, **additional reps can register for an additional fee**, up to a maximum of four representatives per booth. Exhibitors are restricted to individuals from the same company.

| | Bronze | Silver | Gold | Platinum |
|--------------|--|---|---|--|
| Cost | \$800* | \$1600 | \$2100 | \$2600 |
| Booth | Single | Single | Single | Double |
| Registration | 1 vendor | 2 vendors | 4 vendors | 6 vendors |
| Features | Web ad ¼ page digital ad *Electricity is not included with this option- if needed please add on at registration =\$75 | Web ad ½ page digital ad *Free Electrical hookup- please select on registration form if needed | Web Ad 1 page digital ad *Free Electrical hookup- please select on registration form if needed Preferred booth if available Reduced region meeting booth | Web Ad 2 page digital ad *Free Electrical hookup- please select on registration form if needed Choose your booth* Free regional meeting booth |

We invite all vendors to participate in the 2023 annual meeting. Registered representatives are invited to partake in all conference lectures and activities. We have always appreciated your support and look forward to receiving your registration soon. Please do not hesitate to contact the program committee for more information or to answer any questions via program@scsrc.org.

SPEAKER SPONSORSHIP

The SCSRC will accept full speaker sponsorships provided by vendors to include speaker's travel expenses, hotel fees and honorariums if required. Vendors that provide a sponsored speaker are eligible to receive a basic booth free of charge- **If electricity is requested, please notify us on the Sponsor/Registration Form.** Speaker topics **MUST** be approved prior to registration by contacting program@scsrc.org. Once approved, please have your speaker complete the SCSRC Speaker Form **by June 1, 2023** to allow time to obtain AARC approval for CRCE. Speaker scheduling can be coordinated through the SCSRC Program Committee. Approved speaker registration link:
<http://events.constantcontact.com/register/event?llr=vzl6lfab&oeidk=a07ejmnkdwu95d6a49f>

PRE-CONFERENCE SPONSORSHIP

The 2023 SCSRC Annual Conference will include a pre-conference on Tuesday 9/5/2023. This may include specialty multi-hour courses and/or certifications. If you are interested in sponsoring/providing the 2023 pre-conference please contact us at program@scsrc.org

PROGRAM ADVERTISING

Vendor tiers include program advertisements. Vendors are responsible for submitting high quality/high resolution advertisements by the deadline or this option will be voided from your package. Program-only sponsorship/advertising is available for any company or business. These digital advertisements will be displayed during the conference on a 48 inch advertisement monitor in the conference area. These images will also be in the slide show presentation each morning prior to the presentations and during breaks. Additional advertisements can be purchased. Submit all program-ready, high quality/high resolution advertisement electronically via email to quinnja@musc.edu. **Deadline for ad submissions is August 1, 2023.**

ROOM RESERVATIONS

Reservations for the South Carolina Society for Respiratory Care 51st Annual Meeting may be made by calling the Hilton Myrtle Beach Resort at (800) 876-0010. Please inform the reservations operator that you are attending the SCSRC Annual meeting to receive the convention rate and use the code **SCS** for rooms in the Hilton hotel or the code **CSS** for condos in the Royale Palms, or use the web link. Stay up-to-date with conference info by visiting our conference page on the website at <https://www.scsrc.org/event/scsrc-annual-conference-2023/>.

RESERVATIONS REQUESTS

Hilton Myrtle Beach Resort

10000 Beach Club Dr.

Myrtle Beach, SC 29572

Phone: 1-800-876-0010

Select either the Hilton Myrtle Beach (option 3) or Royale Palms (Option 4)

Exhibition Rules

The following rules and regulations are not intended to restrict exhibitors, but to provide an environment where all exhibitors can operate without undue interference from other exhibitors.

All of the exhibitors must keep within the area contracted. No person, sign, distribution of materials or other attention-attracting devices will be permitted outside the contracted area. Clients shall be contacted and all business activities of the exhibitor shall be conducted within the allotted space. Exhibitors at each table are restricted to individuals from the same company.

1. There will be **NO SMOKING** in the exhibit hall.
2. Companies wishing to reserve a block of exhibit space may do so by providing the Industrial Liaison with a list of vendors assigned to each booth space.
3. Exhibit space pricing is based on tier level selected.
4. Exhibits shall not be installed or dismantled prior to the time designated by the SCSRC and the Industrial Liaison.
5. All exhibitors requiring the use of compressed gases shall comply with all NFPA and local fire code safety regulations.
6. Each exhibitor must make provisions for safeguarding his/her goods, materials, equipment, and displays at all times. General Security will be provided by the SCSRC for the convention period, but the SCSRC will not be responsible for loss or damage of any materials by any person or for any cause.
7. Each exhibitor must keep an attendant at his/her exhibit area during the open hours. (Listed under Exhibit set-up and hours)
8. Prize awards, drawings or contests in the exhibit hall will only be allowed with the approval of the SCSRC Program committee.
9. Refunds will be granted provided the Industrial Liaison is notified in writing fourteen (14) days prior to the meeting. A processing fee of **\$100.00** will be assessed on all refunds.
10. Practicing Respiratory Care Practitioners working in recruitment booth are subject to the same rules and regulations as other vendors and manufacturers.
11. Sub-letting booth space with another company is not permitted.
12. There will be no selling of products of any kind in the exhibit hall.
13. Each exhibitor is responsible for his/her own lodging accommodations. Identify yourself as a participant of the SCSRC Annual Meeting to receive the convention rate (pending info from hotel).
14. Exhibitors must be employees/authorized agents of the company contracting for exhibit space.
15. Gold/Platinum Sponsors: Booth selections based on availability. Please provide secondary choice. Regional meeting price reductions are good for any 2023/2024 SCSRC regional meeting of choice.

*****The SCSRC will no longer be able to provide oxygen cylinders for vendors. If you need assistance obtaining cylinders, we can provide you with an area distributor. Compressors are allowed in the vendor hall.***

EXHIBIT SET-UP, HOURS AND DISMANTLING

Exhibitors will be responsible for the following:

1. **Having their exhibits shipped and received.**
Please call the conference services for information about shipping exhibit materials: **Convention Makers at 843-650-6300**
2. **Setting up and dismantling exhibit.**

The Hilton will have tables set up and electrical outlets set-up on Wednesday, September 6, 2023 by 12:00 pm. Exhibitors must be set up and ready by 5:00 pm.

Special cocktail reception for managers/directors: **5 pm-6:30 pm** Wednesday 9/6/2023.
Exhibit hours for all meeting participants **12:45 pm-3:45 pm** Thursday 9/7/2023.
All exhibits must be dismantled and removed by **5:00 pm** on Thursday 9/7/2023.

Proposed Agenda

| | | |
|-----------------------------------|-------------------|--------------------------------------|
| Tuesday, September 5, 2023 | 1:00 pm – 5:00 pm | Registration |
| | 2:00pm – 5:00 pm | Pre-conference |
| Wednesday, Sept 6, 2023 | 7:00am – 8:00 am | Registration/Breakfast |
| | 8:00am – 4:45 pm | Education Sessions |
| | 5:00pm – 6:30 pm | Manager/Director Exhibit Hall |
| | 7:00pm – 11:00 pm | Annual Celebration Event |
| Thursday, Sept 7, 2023 | 7:00am – 8:00 am | Registration/Breakfast |
| | 8:00am – 12:15 pm | Education Sessions |
| | 12:45pm – 3:45 pm | EXHIBIT HALL/Lunch |
| | 3:15pm – 3:45 pm | Door prizes/Drawings |
| Friday, Sept 8, 2023 | 7:00am – 8:00 pm | Registration/Breakfast |
| | 8:00am – 12:30 pm | Education Sessions |

If you have any questions or need additional information, please contact us:

Holly Lever Program Committee (hewlever@yahoo.com/803-673-2609)
Selma Watson Treasurer (treasurer@scsrc.org / 803-917-9394)

We hope you and your company will be able to attend the meeting. We could not offer this high quality educational meeting without your valued support.

Sincerely,
SCSRC Program Committee Chair