



**THE SOUTH CAROLINA SOCIETY for RESPIRATORY CARE**  
**48th Annual Conference, September 3-6, 2019**

**VENDOR INFORMATION**

The conference will be held at The Hilton Myrtle Beach Resort located at 10000 Beach Club Dr. Myrtle Beach on September 3-6, 2019. **The Exhibit Hall will be open for the decision makers on Wednesday September 4, 2019 from 5:00-6:30 pm. The general vendor session will be Thursday September 5, 2019 12:45-3:45.** The vendor hall will be available for set up by **12 pm** on Wednesday. Lunch will be available for vendors on Thursday at **12:15pm**. The exhibits will be timed with a luncheon in the Exhibit Hall. Online Registration is now available, please visit <http://events.constantcontact.com/register/event?llr=vlzl6lfab&oeidk=a07eg0j61ea2aca5e60>

**BOOTH INFORMATION**

All booths are 8' X 10' and include a table, skirt, general lighting, and security. Companies can register representatives, which includes registration to all educational sessions and social functions. Each tier has a specified number of registrations included, **additional reps can register for an additional fee**, up to a maximum of four representatives per booth. Exhibitors are restricted to individuals from the same company.

	Bronze	Silver	Gold	Platinum
Cost	\$750*	\$1500	\$2000	\$2500
Booth	Single	Single	Single	Double
Registration	1 vendor	2 vendors	4 vendors	6 vendors
Features	Web ad ¼ page digital ad  <b>*Electricity is not included with this option- if needed please add on at registration =\$75</b>	Web ad ½ page digital ad  <b>*Free Electrical hookup- please mark on registration form if needed</b>	Web Ad 1 page digital ad  <b>*Free Electrical hookup- please mark on registration form if needed</b>  Preferred booth if available and reduced region meeting booth	Web Ad 2 page digital ad  <b>*Free Electrical hookup- please mark on registration form if needed</b>  Pick your booth and free regional meeting booth

We invite all vendors to participate in the 2019 annual meeting. Registered representatives are invited to partake in all conference lectures and activities. We have always appreciated your support and look forward to receiving your registration soon. Please do not hesitate to contact the program committee for

### **SPEAKER SPONSORSHIP**

The SCSRC will accept full speaker sponsorships provided by vendors to include speaker's travel expenses, hotel fees and honorariums if required. Vendors that provide a sponsored speaker are eligible to receive a basic booth free of charge- **If electricity is requested please notify us on the Sponsor/Registration Form.** Speaker topics **MUST** be approved prior to registration by contacting [program@scsrc.org](mailto:program@scsrc.org). Once approved, please have your speaker complete the SCSRC Speaker Form **by June 1, 2019** to allow time to obtain AARC credits. Speaker scheduling can be coordinated through the SCSRC Program Committee.

#### **Approved speaker registration:**

<http://events.constantcontact.com/register/event?llr=vlzl6lfab&oeidk=a07eg02hewb4a174ac2>

### **PRE-CONFERENCE SPONSORSHIP**

The 2019 SCSRC Annual Conference will include a pre-conference on Tuesday 9/3/2019. This may include specialty multi-hour courses and/or certifications. If you are interested in sponsoring/providing resources for the 2019 pre-conference please contact us at [program@scsrc.org](mailto:program@scsrc.org)

### **CONFERENCE INFORMATION**

Stay up-to-date with conference info by visiting our conference page at the website below <https://www.scsrc.org/event/scsrc-48th-annual-conference-2019/>. If you are interested in sponsoring beverages, wifi, lanyards or other items please contact [program@scsrc.org](mailto:program@scsrc.org)

### **PROGRAM ADVERTISING**

Vendor tiers include program advertisements. Vendors are responsible for submitting high quality/high resolution advertisements by the deadline or this option will be voided from your package. Program-only sponsorship/advertising is available for any company or business. These digital advertisements will be displayed during the conference on an advertisement monitor in the conference area. These images will also be in the slide show presentation each morning prior to the presentations and during breaks. Additional advertisements can be purchased. Submit all program-ready, high quality/high resolution advertisement electronically via email to [quinnja@musc.edu](mailto:quinnja@musc.edu). **Deadline for ad submissions is August, 15 2019.**

### **ROOM RESERVATIONS**

Reservations for the South Carolina Society for Respiratory Care 48th Annual Meeting may be made by calling the Hilton Myrtle Beach Resort. Please inform the reservations operator that you are attending the SCSRC Annual meeting to receive the convention rate. Sponsors are responsible for booking their speakers rooms. If assistance is needed please contact [program@scsrc.org](mailto:program@scsrc.org).

## **RESERVATIONS REQUESTS**

**Hilton Myrtle Beach Resort  
10000 Beach Club Dr,  
Myrtle Beach, SC  
29572**

<http://www.hilton.com/en/hi/groups/personalized/M/MYRBHHH-RESP-20190831/index.jhtml>

**If guests prefer to call-in:**

- **Dial 1-800-876-0010**
- **Select the Hilton or Royale Palms**

**Option**

- **Provide the group code: RESP**

EXHIBITION

R  
U  
L  
E  
S

The following rules and regulations are not intended to restrict exhibitors, but to provide an environment where all exhibitors can operate without undue interference from other exhibitors.

All of the exhibitors must keep within the area contracted. No person, sign, distribution of materials or other attention-attracting devices will be permitted outside the contracted area. Clients shall be contacted and all business activities of the exhibitor shall be conducted within the allotted space. Exhibitors at each table are restricted to individuals from the same company.

1. There will be **NO SMOKING** in the exhibit hall.
2. Companies wishing to reserve a block of exhibit space may do so by providing the Industrial Liaison with a list of vendors assigned to each booth space.
3. Exhibit space pricing is based on tier level selected.
4. Exhibits shall not be installed or dismantled prior to the time designated by the SCSRC and the Industrial Liaison.
5. All exhibitors requiring the use of compressed gases shall comply with all NFPA and local fire code safety regulations.
6. Each exhibitor must make provisions for safeguarding his/her goods, materials, equipment, and displays at all times. General Security will be provided by the SCSRC for the convention period, but the SCSRC will not be responsible for loss or damage of any materials by any person or for any cause.
7. Each exhibitor must keep an attendant at his/her exhibit area during the open hours.  
(Listed under Exhibit set-up and hours)
8. Prize awards, drawings or contest in the exhibit hall will only be allowed with the approval of the SCSRC Program committee.
9. Refunds will be granted provided the Industrial Liaison is notified in writing fourteen (14) days prior to the meeting. A processing fee of **\$100.00** will be assessed on all refunds.
10. Practicing Respiratory Care Practitioners working in recruitment booth are subject to the same rules and regulations as other vendors and manufacturers.
11. Sub-letting booth space with another company is not permitted.
12. There will be no selling of products of any kind in the exhibit hall.
13. Each exhibitor is responsible for his/her own lodging accommodations. Identify yourself as a

**SCSRC 48th Annual Conference** participant of the SCSRC Annual Meeting to receive the convention rate.

14. Exhibitors must be employees/authorized agents of the company contracting for exhibit space.
15. Gold/Platinum Sponsors: Booth selections based on availability. Please provide secondary choice. Regional meeting price reductions are good for any 2019/2020 SCSRC regional meeting of choice.

**\*\*The SCSRC will no longer be able to provide oxygen cylinders for vendors. If you need assistance obtaining cylinders we can provide you with an area distributor. Compressors are allowed in the vendor hall.**

## **EXHIBIT SET-UP, HOURS AND DISMANTLING**

Exhibitors will be responsible for the following:

1. **Having their exhibits shipped and received. Please call the Convention Makers for information about shipping exhibit materials: 843-650-6300**
2. **Setting up and dismantling exhibit.**

The Hilton will have tables set up and electrical outlets available for set-up on Wednesday, September 4, 2019, from 12:00pm to 5:00pm. Exhibitors must be set up and ready by 5:00pm. This room will be locked after the session on Wednesday evening.

Special cocktail reception for managers/directors: 5pm-6:30pm Wednesday 9/4/2019.  
Exhibit hours for all meeting participants 12:45 pm-3:45 pm Thursday 9/5/2019.  
All exhibits must be dismantled and removed by 5:00 pm on Thursday 9/5/19.

### **Proposed Agenda**

<b>Tuesday, September 3, 2019</b> 2:00pm – 5:00pm	1:00pm – 5:00pm Pre-conference	Registration
<b>Wednesday, Sept 4, 2019</b> 8:00am – 4:45pm 5:00pm – 6:30pm 7:00pm – 12:00am	7:00am – 8:00am Education Sessions <b>Manager/Director Exhibit Hall</b> Annual Celebration Event - Halloween COstume Beach Party	Registration/Breakfast
<b>Thursday, Sept 5, 2019</b> 8:00am – 12:15pm 12:45pm – 3:45pm 3:15pm – 3:45pm 4:00pm – 6:00pm	7:00am – 8:00am Education Sessions (Track A, B, and student sessions) <b>EXHIBIT HALL/Lunch -Trick or Treat with the exhibitors</b> Door prizes/Drawings - raffles and Exhibitor awards Afternoon social poolside	Registration/Breakfast
<b>Friday, Sept 7, 2018</b> 8:00am – 12:30pm	7:00am – 8:00pm Education Session (Track A and B)	Registration/Breakfast

If you have any questions or need additional information, please contact us:

Janice Quinn ([quinnja@musc.edu](mailto:quinnja@musc.edu) / 843-270-1144)

Tracy Cook **Treasurer** [tlcook@hotmail.com](mailto:tlcook@hotmail.com) / 803-315-8288)

## SCSRC 48th Annual Conference

We hope you and your company will be able to attend the meeting. We could not offer this high quality educational meeting without your valued support.

Sincerely,  
SCSRC Program Committee Chair

### South Carolina Society for Respiratory Care Registration Form

Company Name	
Address	
Contact Name	
Telephone/Fax	
E-mail	
Sponsorship Level	<ul style="list-style-type: none"> <li>○ Bronze (\$750)- one vendor</li> <li>○ Silver (\$1500)- two vendors</li> <li>○ Gold (\$2000) <b>Booth # Requested*</b> _____ - <b>4 vendors</b></li> <li>○ Platinum (\$2500) <b>Booth # Requested*</b> _____ - <b>6 vendors</b></li> <li>○ Speaker Sponsorship (basic booth) <b>check below if electricity is needed</b></li> <li>○ Pre conference Sponsorship</li> </ul>
Exhibitor Names (list all persons included)	<ol style="list-style-type: none"> <li>1. _____ - <i>Exhibitor in Charge</i></li> <li>2. _____ (Silver or add \$200)</li> <li>3. _____ (Gold &amp; Platinum Tiers or add \$200)</li> <li>4. _____ (Gold &amp; Platinum Tiers or add \$200)</li> <li>5. _____ (Platinum Tier Only)</li> <li>6. _____ (Platinum Tier Only)</li> </ol>
Speaker Information (Contact Info & Topic)	
Advertisement Only <i>**Must submit ad by deadline in correct format</i>	<ul style="list-style-type: none"> <li>○ 2 full page ads \$200 (Free for Platinum Tier)</li> <li>○ full page \$100 (Free for Gold Tier)</li> <li>○ ½ page \$50 (Free for Silver Tier)</li> <li>○ ¼ page \$30 (Free for Bronze Tier)</li> </ul>
<b>ELECTRICAL NEEDS</b>	<b># Of Electrical Outlets Required: _____ add \$75 for bronze booth only</b>
Payment  <b>TOTAL:\$ _____</b>  SCSRC Tax ID #: 237092114	<input type="checkbox"/> Credit Card Type: Card #/Exp. Date: Name on Card: Card Billing Address: <input type="checkbox"/> Check (Payable to SCSRC) <input type="checkbox"/> PayPal payment: pay to treasurer@scsrc.org

**SCSRC 48th Annual Conference**

Please complete this form submit to [tlcook@hotmail.com](mailto:tlcook@hotmail.com) with payment or mail check payable to SCSRC to the address below. For faster processing submit

completed forms electronically.

**SCSRC c/o Tracy Cook- Treasurer** 247 Larkspur Road Columbia, SC 29212

---

Authorized Signature and Title

Date